

STANTON VILLAGE HALL TRUST

MINUTES OF THE AGM MEETING

HELD ON

MONDAY 21 FEBRUARY 2022

7.00 PM

PRESENT Sue Barratt (Chair), Sarah Brown (Secretary), Sue Fisher (Treasurer), David Barratt, Nick Walsham, Lucy Gaven, Sue Darby, John Fisher and Kate Watkins

APOLOGIES: Chris Evans

MINUTES FROM THE MEETING AGM 15 FEBRUARY 2021

Proposed as a true record SF and seconded DB. Minutes signed as a true record.

MATTERS ARISING: There were no matters arising

APPOINTMENT AND RESIGNATION OF MEMBERS: Resignations from John Fisher

Thanks were given to John Fisher for their commitment to the work of the Trust and for their invaluable community spirit.

CHAIRPERSONS REPORT: I would like to take this opportunity to sincerely thank all of the committee and the volunteers who have supported the work of the Trust during the difficult past year. Not to single anyone out but I would like to thank Sarah for her diligence in her role as secretary and Sue Fisher for her efficient and robust maintenance of our finances and Chris and Nick for their work on the maintenance of the land at the rear of the hall that has resulted in excellent outdoor space.

Also thanks to our partners Breedon's, the Parish Council, our Ward Councillors and to our community volunteers.

I feel that I can speak for all of us in saying that we all remain motivated by wanting our village to be as good as it possibly can be and that we take our responsibilities as Trustees and volunteers of the Trust seriously and will continue to work hard on its behalf.

Throughout this busy year we have continued to meet either face to face or on line carrying out our responsibilities and ensuring the sustainability of the Trust by developing new systems and procedures, engaging with the community, keeping up with maintenance in the village hall, developing and maintaining working partnerships for the benefit of our community.

The hall has continued to be used for on going and one off community activities and council meetings and we have seen an increase in bookings from agencies, giving us much needed revenue, but this has brought an increase in workload for the volunteers.

Activity throughout the year has seen us:

- Improve our communication with the community and with partners
- Install the village hall as the Trusts registered office

- Undertake a governance review, and moving to a new structure Charitable Incorporated Organisation and developing new policies, systems and procedures
- Increasing the number of people involved in the work of the Trust
- Continue to host the monthly coffee mornings and the Yoga sessions
- Increase the number of people taking advantage of the 100 club
- Provide a community Christmas quiz and Easter egg hunt
- Hosting a Community fun day where approx 80 people of all ages and abilities joined in the activities that included the rounders matches and refreshments and tombola in the hall
- Renovating the benches in the playing fields
- Work in partnership with the Parish Council, host the first carol singing around the Christmas tree event
- Renovate the commemorative bench on Raw Lane
- Hosted Thurnscoe Male Voice choir concert and provided refreshments in the hall
- In partnership with St Winifred's church, host a celebration event, with a service in the church and refreshments in the hall
- We hosted the Parish Council playing fields consultation and defib training
- Ensure the hall has been Covid compliant
- Develop the land at the back of the hall, installing wooden decking.
- Support two community volunteers who have planted and maintained the gardens and baskets around the hall
- Repair the gutters and begin work on repairing the fire door
- Reinstate the village hall clock, have all portable appliances tested and install new fire extinguishers in the hall
- Secure significant external funding from Doncaster Metropolitan Borough Council (DBMC) Covid relief funding, DBMC Ward Councillors funded 2 projects: monies towards the cost of the governance review, and a contribution to the work to be done on the phone box and DBMC Public Health funded the community fun day.
- Maintain our relationship with Breedon's quarry, the church and the Parish Council

We don't want to be sitting still and feeling smug about our achievements, we want to build on the enthusiasm, committent and momentum that we have. **Our future plans include:**

- Continuing to encourage members of our community to engage with the Trust, become volunteers, attend activities and make their vies and ideas known

- Changing the day of the coffee morning so that more of the community can attend
- Increase our marketing of the village hall to external agencies and explore the possibility of a “caretaker” role
- Continuing to maintain the upkeep of the hall by updating lighting in and around the village hall, decorating the interior and exterior of the hall and placing seating on the decking
- Changing our bank account so that we can use internet banking
- Working in partnership with the Parish Council to repair and reuse the telephone box
- Asking the community where they would like the new village Christmas tree to be sited and what tree it should be we will then purchase and plant the tree.
- Delivering a range of activities that will engage all ages and abilities, including joint events with the Parish council, community members and the church
- Seeking volunteers to support our work and for the benefit of the community e.g. recruit a Community Clean Up Champion

We encourage people to get involved with the work of the Trust, speak to us, come to our meetings, talk to us about becoming a volunteer and help us plan and deliver activities. Stainton is a great Village. But **we do need your help**

Let’s all continue to work together to try and improve things for our community. Stay safe and take care.

SECRETARYS REPORT: SBr reported that the move to CIO status had been completed on 23rd November 2021 and all statutory paperwork for Companies House and the Charity Commission has been completed during the year.

SBr reported that the FB page has grown to over 400 followers. The FB private S66 group now has over 100 people in the village and with connections to it as members. This is designed for people to share information. Its goal is to increase the sense of community, particularly when people can’t meet face to face. JF raised an issue that it is critical that people have a link to the village and that it should not be open to all.

As part of the governance review checklists have been developed to expand the number of volunteers that can undertake tasks including preparing and opening up the hall for lettings and being admin on Facebook.

During the year the following policies have been approved:

- Complaints policy
- Finance policy
- Reserves policy
- Travel claim form for volunteers

A draft logo and strapline was presented to the meeting by LG and approved unanimously in various black and white formats for use on all materials.

TREASURERS REPORT: SF presented the Balance Sheet and Asset Register, and it was accepted by those present and was signed by the Chair. The opening balance at 1 October was £10,240.85, and the closing balance 30 September 2021 £23, 683.47. On-going events were the yoga, and coffee mornings. Income was £21, 148.27 and expenditure was £7,755.65 including capital expenditure on the decking at the rear of the hall and the major community event the Fun day. Net surplus for the year was £13,392.62.

Motion to close the existing bank account and move to an account that can provide internet banking was approved. Proposed by SF, seconded by DB.

SF was thanked for her work ensuring we have a robust financial recording and reporting system.

ELECTION OF OFFICERS:

Chair	Sue Barratt	Proposed NW	Seconded SF
Vice Chair	Vacant		
Secretary	Sarah Brown	Proposed SBa	Seconded SF
Treasurer	Sue Fisher	Proposed DB	Seconded NW

Meeting Closed 7.35 pm